

Krzysztof Łątka

EXPERT, TRAINER AND PROJECT MANAGER

More on change processes:

Organization / institution	Position	Period	What I have done successfully
Consulting and Training	Owner	2012-present	Every year I run dozens of training courses, seminars and workshops on various issues, in Polish and Ukrainian language; I am a strategic advisor for several cross-border business projects, I have designed or consulted development strategies for enterprises and local government units in Poland and in Ukraine
The City Office of Lublin	Head of the Non-Investment Projects Department	2011-present	The Department headed by me has obtained external funding worth tens of million EUR for projects in various areas: culture, environmental protection, development of entrepreneurship, good management, international cooperation, sustainable development processes
The City Office of Lublin	Head of the Department	2009-2011	I introduced interdisciplinary working groups for management of investment projects
The City Office of Lublin	City Secretary	2007-2009	I implemented ISO 9001 Quality Management System and the informatisation program in the City Office of Lublin, I supported the system of district councils
The University College of Enterprise and Administration in Lublin	Lecturer	2015-2018	I taught classes on project management in Polish and English language
Jan Zamoyski College of Economics and Humanities in Zamość	Lecturer	2007-2008	I created the curriculum and taught a course in Political Marketing addressed to Social Communication students
Janusz Palikot Foundation	Plenipotentiary of the Management Board	2005-2007	
Maria Curie-Skłodowska University in Lublin	Head of the Academic Media Group	2004-2005	The planned closedown of Radio Centrum was revoked and a group of complementary student media was established
Enzo sp. z o.o.	Partner	2003-2007	
Maria Curie-Skłodowska University in Lublin	Manager of online marketing projects	2001-2004	I created the first student social website in Lublin
Maria Curie-Skłodowska University in Lublin	Head of the Promotion and Advertising Department of the Academic Radio Centrum 98'2 FM	1997-1998	I introduced advertising spots to Radio Centrum
Catholic Radio Lublin	Reporter	1996-1997	

If you need to acquire new expertise and use it to implement the change processes planned, contact me about the details at: kontakt@krzysztoflatka.pl

More on development projects:

Projects and programs	Organization / institution	Role	Period	Achievements
Several dozens of projects introducing organizational and management improvements in Polish and Ukrainian local government units and enterprises	The City Office of Lublin, The Managerial Initiatives Foundation, The Foundation for the Development of Central and Eastern Europe, The "Lewiatan" Union of Private Employers of the Lublin Region, Euro-Konsult Sp. z o.o.	expert	2008-present	Thousands of people trained in management and internationalization of operations, new work standards implemented, local development strategies designed and accepted for implementation
The Centre for Eastern European Competences program	The City Office of Lublin, The Marshal's Office of the Lublin Province	The Chairman of the Program Council, the leader of "good governance" section	2012-present	Coordination on the city level of projects implemented with partners from Eastern Europe
The Eastern Europe Initiatives Congress / The Eastern Partnership Culture Congress	The City Office of Lublin	The Chairman of the Steering Committee	2011-present	Every year the event has about a thousand of participants dealing with cooperation between the European Union and the states of Eastern Europe and Caucasus
Dozens of projects financed by the European and Swiss funds, the European Economic Area and the Ministry of Foreign Affairs of the Republic of Poland	The City Office of Lublin	The Chairman of the Steering Committee	2009-present	External funding was obtained, and dozens of projects were successfully implemented in various areas: culture, environmental protection, development of entrepreneurship, good management, international cooperation, and urban processes
Implementation of PRINCE2 methodology for management of non-investment projects	The City Office of Lublin	The Chairman of the Working Group	2011	The international methodology of project management was adjusted to the local organizational culture and applied in all non-investment projects implemented in the City Office of Lublin
The program of the celebration of the 440 th anniversary of the Union of Lublin	The City Office of Lublin	The Chairman of the Working Group	2009	The ceremonial session of the Constitutional Court was held in the historical seat of the Lublin Crown Tribunal; a number of concerts and other events connected with the anniversary were organized; the Presidents of Poland,

Projects and programs	Organization / institution	Role	Period	Achievements
				Lithuania and Ukraine, who personally arrived in Lublin, were received with honours
The support program for district councils of Lublin	The City Office of Lublin	City Secretary	2007-2009	Within the structure of the City Office of Lublin a new department was created, dealing with the operation of district councils; new statutes of districts were introduced; reserve funds of the city budget were allocated to district councils at their complete disposal; councils were elected in all districts of Lublin; training courses were organized to enhance professionalization of district councils and boards; open meetings of the Mayor with citizens of districts were introduced
The program of informatization of Lublin	The City Office of Lublin	City Secretary	2007-2009	New websites of the City Office and its Public Information Bulletin were launched; all buildings of the Office were joined in one broadband network, the entire phone system was taken over from the previous operator and VoIP technology was introduced; the hotspot network was launched; several dozens of video cameras were placed in the city's CCTV system; the integrated IT office management system and the electronic document circulation were implemented
Implementation of ISO 9001 Quality Management System	The City Office of Lublin	Plenipotentiary of the Mayor / City Secretary	2006-2009	Modern citizen service offices were introduced, including the electronic queue management system; 350 detailed cards of services were published online; the electronic document circulation was introduced
The restructuring program for Radio Centrum 98'2 FM and creation of the Academic Media Group	Maria Curie-Skłodowska University in Lublin	The Head of the Academic Media Group and the editor-in-chief of Radio Centrum	2004-2005	The planned closedown of Radio Centrum was revoked and a group of complementary student media was established
Two projects financed from grants of the	Maria Curie-Skłodowska	Project Manager	2002, 2004	Saving was promoted among the academic community of

Projects and programs	Organization / institution	Role	Period	Achievements
Economic Education Program of the National Bank of Poland	University in Lublin			Lublin and aspects of the EU functioning were presented
The Congress of Rectors of CRASP (The Conference of Rectors of Academic Schools in Poland)	Maria Curie-Skłodowska University in Lublin	Member of the Organizational Committee	2003-2004	At the time of Poland's accession to the European Union, the role of Lublin as a bridge between Western and Eastern Europe was emphasized
www.student.lublin.pl	Maria Curie-Skłodowska University in Lublin	Project Manager	2002-2004	The first student social website in Lublin was created
www.umcs.lublin.pl	Maria Curie-Skłodowska University in Lublin	Project Manager	2001 – 2002	The modern website of the University began to fulfil an important role in external communication

If you wish to implement your project successfully and need my professional support, contact me at:

kontakt@krzysztoflotka.pl